



Together Finding
Global Solutions for
Global Problems

UN HEADQUARTERS,
NEW YORK
22-23 AUGUST 2018



— THE 67TH —

**UN DPI / NGO
CONFERENCE**

Information Note for Participants

The 67th UN DPI/NGO Conference

“We the Peoples... Together Finding Global Solutions for Global Problems”

Wednesday, 22 August – Thursday, 23 August 2018

United Nations Headquarters, New York

#UNNGO2018

Background of the UN DPI/NGO Conference

The UN DPI/NGO Conference is the premier event in the NGO calendar at the United Nations. It typically attracts some 2,000 representatives from over 300 non-governmental organizations representing more than 80 countries. Each Conference focuses on a different UN topic of interest related to the work of civil society and NGOs. This international forum also brings together senior UN System officials, prominent international NGOs, academicians, public opinion makers and international media to discuss issues of global concern. In past years, the Conference has been held in Paris, France; City of Mexico, Mexico; Melbourne, Australia; Bonn, Germany; and Gyeongju, Republic of Korea.

As the largest gathering for NGOs taking place at the United Nations, the Conference has become an established forum for networking and exchange of views, opinions, expertise and best- practices on relevant issues. Beyond these, it has moved in recent times towards strategic partnership-building by inviting representatives of Member States to engage in dialogues with Conference participants. The Conference aims to provide a policy-building forum for NGO collaboration with the United Nations. In addition to the plenary sessions and roundtables, the Conference includes an important number of NGO Workshops featuring the participation of civil society, United Nations, academia, government and private-sector representatives.

2018 Conference

The 67th United Nations Department of Public Information (DPI) / Non-Governmental Organizations (NGOs) Conference will be held at United Nations Headquarters in New York, from Wednesday, 22 August, to Thursday, 23 August 2018. The title of the Conference is “*We the Peoples... Together Finding Global Solutions for Global Problems*”.

Winnie Byanyima, Executive Director of Oxfam International, has been appointed Chair of the Conference. Bruce Knotts, Chair of NGO/DPI Executive Committee, and Hawa Diallo, Head of



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Unit for NGO Relations, Advocacy & Special Events will serve as Co-Chairs of the Conference Planning Committee.

Objective

The goal of the 67th UN DPI/NGO Conference is to allow NGO representatives, academics, the private sector, Member States, and UN Staff to discuss concrete ways to take the UN's people-centered mandate forward in closer partnership. Discussions will focus on the value of multilateralism, opportunities that the newly repositioned UN development system will offer for closer partnership with civil society, and innovations in advocacy for the Sustainable Development Goals.

Concept

'We the Peoples'... with this simple introduction, the United Nations Charter lays out an ambitious and noble mandate. The impetus for creating such an Organization came from an understanding, after two world wars, that a global framework for working together was essential to avoid a repeat of the catastrophic suffering. Yet today, skepticism is rising worldwide about the value of multilateralism and the United Nations faces the challenge of remaining relevant and effective. Secretary-General António Guterres recognized this when he took office, declaring: "We need to re-assert the value of multilateralism; only global solutions can address global problems."

This Conference is an opportunity to discuss concrete ways to take the UN's people-centered mandate forward, in closer partnership with civil society. The re-positioned UN development system will offer a platform for non-governmental organizations (NGOs) to work more effectively with the UN to implement the 2030 Agenda for Sustainable Development – and to communicate and advocate for it.

Accordingly, this Conference, co-hosted by the UN Department of Public Information and the NGO/DPI Executive Committee, will:

- Assess how the UN, Member States and NGOs, among others, are relaying and enacting the 2030 Agenda
- Identify platforms, approaches and technologies for NGOs to promote the 2030 Agenda
- Explore how to tackle global perceptions regarding the UN's accomplishments and failures that have shaped attitudes toward the values the Organization represents



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A concise outcome document will be drafted by civil society and presented at the closing plenary for adoption.

Preliminary Programme of the Conference

The 67th UN DPI/NGO Conference includes Opening and Closing Plenaries as well as Thematic Roundtables. The themes for the Roundtables are as follows: Women and Girls Mobilizing, The Universal Declaration of Human Rights at 70, Doing the Math: A Repositioned UN Development System; Youth: Today's Leaders; Shared Planet, Shared Prosperity; and Towards UN-75: Communicating the Case for Multilateralism. The Conference also contains an important number of NGO Workshops featuring the participation of civil society, United Nations, academia, government and private-sector representatives. In addition, there will be Youth events, networking sessions, and exhibits throughout the Conference. For a detailed schedule, please see [Annex 1](#).

Workshops

Workshops are organized by and for NGOs and allow for closer examination, in small informal settings, of issues addressed in the plenary and roundtable sessions with an emphasis on effective practices that participating NGOs can take home and implement. Workshops should be action-oriented, with a focus on learning, and feature innovation in use of (new) technology, social media, and partnerships. Workshops should be no more than 75 minutes in duration to enable maximum interaction between presenters and participants. It is recommended that presenters be limited to one moderator and no more than three panelists in order to allow sufficient time for a dialogue with workshop participants. Submissions for workshops are closed.

Exhibits

NGOs who are formally associated with the Department of Public Information are invited to sponsor exhibits and/or partner with other entities to propose exhibits for the Conference. Exhibits should be connected to the theme of the Conference and may consist of wall hangings, table displays, virtual reality films, or other materials.



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Volunteers

Participants may volunteer for logistics, social media, rapporteur, and youth journalist/blogger positions. Volunteers are expected to work both days of the Conference and should be able to work from 8:00 a.m. to 6:30 p.m. There will be an orientation session and walkthrough for the selected volunteers prior to the Conference on **Wednesday, 15 August 2018**. All selected volunteers have been contacted by email regarding their role in the Conference.

Media

The conference will be promoted through traditional and new media. All information pertaining to the conference can be found at <http://bit.ly/DPINGO67th>. The hashtag for the conference is #UNNGO2018. Join the conversation online by using the conference hashtag on all your social media posts. For coverage of the conference on social media, follow us at:

Twitter: <https://twitter.com/UNDPINGO>

Facebook: <https://www.facebook.com/UNDPINGO>

Instagram: <https://www.instagram.com/UNDPINGO>

If you are a journalist and would like to cover the conference, please ensure that you receive necessary certification from the Media Accreditation and Liaison Unit (MALU). You can find more information about MALU accreditation at the following link: <http://bit.ly/UNMALU>.

Conference Website

All information related to the 67th UN DPI/NGO Conference can be found at: <http://bit.ly/DPINGO67th> or www.un.org/ngo2018.

Registration

The link to register for the Conference can be found at: <http://bit.ly/UNNGO2018>. Please note that each participant will need to create an INDICO account in order to register and that approval is granted on a rolling basis. Due to overwhelming interest for the 67th UN DPI/NGO Conference, we have reached capacity before the planned deadline. Therefore, registration has



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been closed as of 31 July 2018. Please direct all questions and troubleshooting requests regarding the INDICO platform to the INDICO support team at support.accreditation@unog.ch.

For frequently asked questions about registration and more information, please visit: <http://bit.ly/2lkIuaZ>.

Arrival and Check-In

Special tickets to access the UNHQ for the duration of the Conference will be issued to all registered participants. The tickets will be available on the following days of the Conference:

- **Monday, 20 August** from 3 to 5 p.m.
- **Wednesday 22 August** from 7:15 a.m. to 2:30 p.m.
- **Thursday, 23 August** from 7:15 a.m. to 12 p.m.

Tickets will be distributed at the DPI NGO Resource Centre, located at [801 United Nations Plaza \(entrance on 45th Street\), 2nd Floor, New York, NY 10017](#). Please note that each participant will be required to present, upon arrival at the registration area, their **confirmation letter**, together with a government-issued photo ID or national passport, issued by a Member State of the United Nations. **Please ensure that the name used to register in INDICO appears the same way on your government-issued ID.** More detailed information regarding the collection of tickets will be provided ahead of the Conference.

Webcasting

The Opening Plenary, Roundtables, and Closing Plenary of the 67th UN DPI/NGO Conference will be available on live UN TV, and archived, on UN Web TV: <http://webtv.un.org>.

Accessibility

The United Nations Accessibility Centre offers assistive information and communications technology to support those with auditory, visual or physical impairments. This includes screen readers, Braille and other assistive keyboards, portable DAISY players, hearing aids, and bone conduction headsets. There are also wheelchair charging stations at various locations in the conference facilities. The Accessibility Centre is located in the Conference Building (Level 1B)



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(by the Secretariat Building escalators). For more information, please visit <https://www.un.org/accessibilitycentre>.

Communication Access Real Time Translation (CART) will be available via captions on the screen in the meeting room and via webcast for the Opening Plenary sessions, Roundtables, and Closing Plenary. Subject to availability of interpreters, American Sign Language Interpretation may be available for some sessions for the Conference.

Visa

Please be aware that the United Nations Department of Public Information is unable to assist NGO representatives with obtaining visas or faxing confirmation letters to the US embassies and consulates for visa issuance purposes.

Hotel Accommodation

Participants will need to secure hotel accommodation in New York City. All participants are expected to make their own accommodation arrangements and pay all local expenses in New York. A credit card will normally be required for reservation. Please refer to **Annex 2** for a list of hotels located within walking distance of the United Nations.

Local Transportation

For more information, please visit <http://www.mta.info/schedules> or <http://web.mta.info/maps/submap.html>.

Facilities

Restaurants, ATMs, American Express travel agency and the UN emergency medical service are all located in the UN Secretariat building.



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Postal Services

United Nations Post Office, Visitor's Lobby 1st Basement (near the Gift Shop), Tel: (212) 963-7698, for purchase of stamps to be used only within UN Headquarters

US Postal Office, 450 Lexington Ave, Floor 2, New York, NY 10017, Tel: (800) 275-8777

Guided Tours

The United Nations offers guided tours in the six official languages of the UN (Arabic, Chinese, English, French, Russian, and Spanish). Tours last 45-60 minutes and can be booked in advance at <https://visit.un.org/content/tickets-1>. Visitors must have a valid government-issued photo identification and first go to the Visitors Check-in Office at 801 First Avenue before proceeding to the General Assembly Building for the start of the tour.

Dag Hammarskjöld Library

The Dag Hammarskjöld Library provides research and information to support the work of the United Nations Member States. As an integral part of the UN Organization, the Library also aids in the dissemination of UN information to a wider public audience through online services, and a global depository library network. The Library is open to people with a valid UN Headquarters Grounds Pass and the majority of documentation is available to everyone electronically. For more information, please visit <https://library.un.org/>.

The Library is also organizing special training sessions for participants of the 67th UN DPI/NGO Conference. These sessions will introduce the different types of documents produced by the main organs of the UN. In this session, training participants will learn about document symbols and how they are structured. Through hands-on exercises, they will become more familiar with the various tools used for locating the full text of UN documents. Participants must register in order to attend the sessions. The first session Library Training Session will take place on Wednesday, 22 August from 1 to 3 p.m. and participants can register at <https://un.libcal.com/event/4387710>. The second will take place on Thursday, 23 August from 1 to 3 p.m. and participants can register at <https://un.libcal.com/event/4387715>. Both will be located in Library Training Room L-133.

United Nations Bookshop and Gift Centre

The United Nations Bookshop and Gift Centre are located in the Visitors Concourse in the first basement of the General Assembly Building. The Bookshop serves UN staff, delegates and the



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general public with the latest books published by and about the United Nations. The Gift Centre features responsibly sourced merchandise as well as specialty gift items from the 193 member nations.

New York Local Time

Eastern Standard Time. For the time difference between New York and your country, please refer to: <http://www.timeanddate.com/worldclock>.

Currency

US Dollar. For a currency exchange rate calculator, please refer to: <https://money.cnn.com/data/currencies/>.

Weather

To check for current weather conditions in New York, please refer to <http://weather.cnn.com/weather/forecast.isp?/locCode=MANH>.

Tipping

Most restaurant prices do not include service. It is customary to leave a 15-20 per cent tip.

Additional Information

For any other information, please contact undpingo@un.org.

Twitter: <https://www.twitter.com/UNDPINGO>

Facebook: <https://www.facebook.com/UNDPINGO>

Instagram: <https://www.instagram.com/undpingo/>

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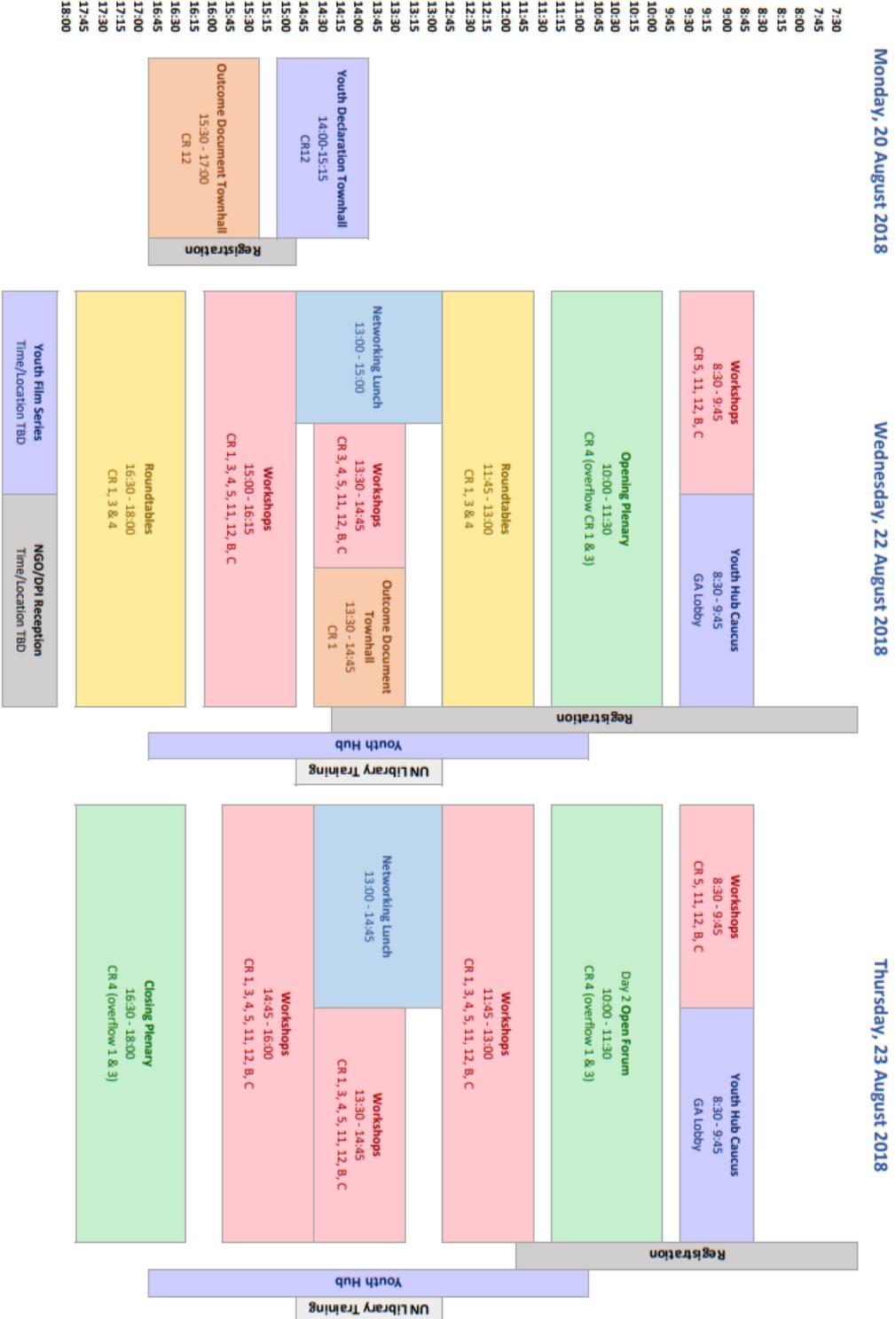


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Annex 1 – Conference Schedule

Conference Overview



DPI NGO Conference 2018
TENTATIVE ROOMS



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Youth Activities





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Annex 2 – List of Hotels near the United Nations

Note: The UN does not endorse any hotel. However, some may offer UN discounts, indicated with a star next to the hotel name. The list below is not in any order of preference but proximity to the UN.

- **One UN Plaza — Millennium Hilton New York***
1 UN Plaza (1st Ave. and 44th St.)
+1 212-758-1234
- **Hampton Inn Manhattan Grand Central***
231 E. 43rd St. (between 2nd and 3rd Ave.)
+1 212-897-3385
- **Fitzpatrick Grand Central***
141 E. 44th St.
+1 212-351-6800
www.fitzpatrickhotels.com
- **Wyndham Midtown 45**
205 E. 45th St.
+1 212-867-5100
- **Residence Inn by Marriott Midtown East***
148 E. 48th St. (between 3rd and Lexington Ave.)
+1 212-980-1003
www.newyorkresidenceinn.com
- **The Lexington***
511 Lexington Ave. at 48th St.
+1 212-755-4400
www.lexingtonhotelnyc.com
- **Hotel 48LEX***
517 Lexington Ave. at 48th St.
+1 212-888-3500
www.hotel48lexnewyork.com
- **Hotel Boutique at Grand Central**
447 Lexington Ave (between 44th and 45th St.)
+1 212-297-0300
www.hotelboutiqueatgrandcentral.com
- **Club Quarters Grand Central***
128 E. 45th St.
+1 212-986-6400
www.clubquartershotels.com
- **Roger Smith Hotel***
501 Lexington Ave. (between 47th and 48th St.)
+1 212-755-1400
www.rogersmith.com
- **Vanderbilt YMCA***
224 E. 47th St.
+1 212-912-2500
www.ymcanyc.org/vanderbilt
- **Carvi Hotel**
152 E. 55th St. (between 3rd and Lexington Ave.)
+1 212-752-0600
www.carvihotel.com



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- **Hilton Garden Inn Manhattan Midtown East***
206 E. 52nd St.
+1 212-794-6000
 - **Courtyard Marriott New York Midtown East***
866 3rd Ave. at 52nd St.
+1 212-644-1300
-

For ease of booking, several hotels have provided special links or promo codes for UN visitors. If booking at any of the hotels below, use the accompanying link or code. For all other hotels with discounts, ask about UN rates during booking. Most hotel rates are subject to availability.

- **ONE UN Plaza — Millennium Hilton New York**
<http://bit.ly/2tpLTcb>
 - Hotel: Millennium Hilton New York One UN Plaza
 - Company Name: United Nations
 - Corporate Account #: 2632033
- **Hampton Inn Manhattan Grand Central**
<https://bit.ly/1kbUTmO>
 - Hotel: Hampton Inn Manhattan Grand Central
 - Company Name: United Nations
 - Corporate Account #: 0002632033
- **Hotel 48LEX**
<https://bit.ly/2tcGVQP>
- **Vanderbilt YMCA**
Call 212-912-2629 or email rscgroups@ymcanyc.org and give the promo code “NGO.”

Single room w/ shared bath	\$105 inclusive
Bunk room for 2 persons	\$123 inclusive
Single room w/ semi-private bath	\$126 inclusive
Bunk room for 2 persons	\$138 inclusive
- **Hilton Garden Inn Manhattan Midtown East**
<https://bit.ly/18Ay8ri>
 - Hotel: Hilton Garden Inn New York/Manhattan-Midtown East, NY
 - Company Name: United Nations
 - Corporate Account #: 3044939